

CONTRACT FOR PRACTICAL TRAINING

For the **first / second** Internship at **Summer / Winter Semester** _____ between

- hereafter referred to as „Instructor“-

and

born

Home address:

Student address

Student at the

Heilbronn University of Applied Sciences

Of:

- hereafter referred to as „ Student“ –

the following contract is made and entered into

§ 1 Generalities

The practical training is undertaken at the above mentioned company as the _____ Internship according to the Statute of the Heilbronn University, department of _____.

During the practical training, the Student is registered at the Heilbronn University.

§ 2 Obligations of the parties

The Instructor agrees:

1. to train the student _____ weeks, from _____ to _____.
2. to check the rapports handed in by the student.
3. To use methods which are up to the latest standard
4. To make it possible for the student to attend lectures and examination at his college, distance permitting.

The Student is obliged:

1. to make use of the facilities offered to him
2. to execute all the work entrusted to him according to instruction schedule
3. to obey the instructor's orders and to show team spirit
4. to comply with rules and regulation for the prevention of accidents
5. to write regular reports to be handed in to the Instructor as well as the College
6. to report all sick leave

§ 3 Costs

The Instructor is not entitled to claim any cost for his instruction.
This does not apply if any damage is caused by the Student under this contract.
Damages of this nature are covered by a policy taken out by the Student.

§ 4 Instructor in charge

The Student is assigned to Mr./ Mrs./ Miss _____ as
the person that is the immediate superior of the Student.

§ 5 Termination

The first four weeks are considered as probationary period in which both parties are entitled to withdraw from the contract.

The training period may be prematurely terminated for reason of great hardship on the part of either part. Termination is effected by giving notice in writing. The College has to be informed immediatly, if possible in advance.

§ 6 Insurance

The Instructor may oblige the Student to take out a liability insurance policy covering the period of practical training.

§ 7 Others

1. There are _____ days granted for holiday.
2. The remuneration in favour of the Student is \$ / £ / Euro _____ per month.
3. This contract is issued in a set of three copies with each party getting one copy and the third one kept at the College.

(Place)

The Instructor

(Date)

The Student

(Signature and Stamp)

(Signature)